STEP by STEP

CLUB/TEAM/ASSOCIATION - OHF Certificate of Insurance Request Process

CLUB/TEAM/ASSOCIATION clicks on their branch's URL link

Once the COI Request is submitted, the M/P will approve it before the BRANCH does and then BFL will issue the COI.

Once issued, the certificate will be sent to the BRANCH who will forward it to the M/P then to the CLUB/TEAM/ASSOCIATION.

The process can take up to 5 business days.

CLICK ON « Submit a Certificate of Insurance Request »



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BFL CANADA Certificate Of Insurance Request



Submit a Certificate of Insurance Request

Fill out the fields and CILCK ON « NEXT »

BFL CANADA Certificate Of Insurance Request















Sports Home

Contact: (required)
Phone: (required)
Email: (required)

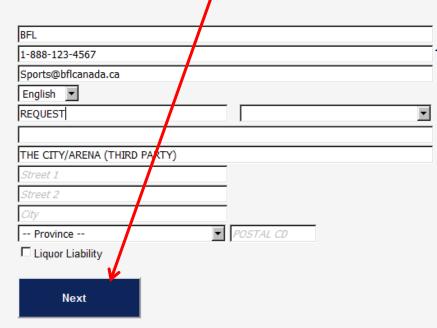
Certificate Language:

Association:

Club:

Certify To: (required)

Address:



The contact information is to reach the « requester » in case we have questions before issuing the COI















Liquor Liability

Association: REQUEST Club: ALL TEAMS WHO ARE MEMBERS IN GOOD STANDING Contact: BFL Phone / Email: Sports@bflcanada.ca 1-888-123-4567 Certify To: THE CITY/ARENA (THIRD PARTY) () Add a Certify To Event(s): Add an Event Location: Add a Location Additional Insured: Add an Additional Insured Upload Files: No files selected. (DOC/XLS/PDF) 4MB limit

Save Changes and Submit

The « Certify to » area is already filled in. You can EDIT or DELETE if needed. If you want to add another one, click on « Add a Certify To »

Edit

Delete





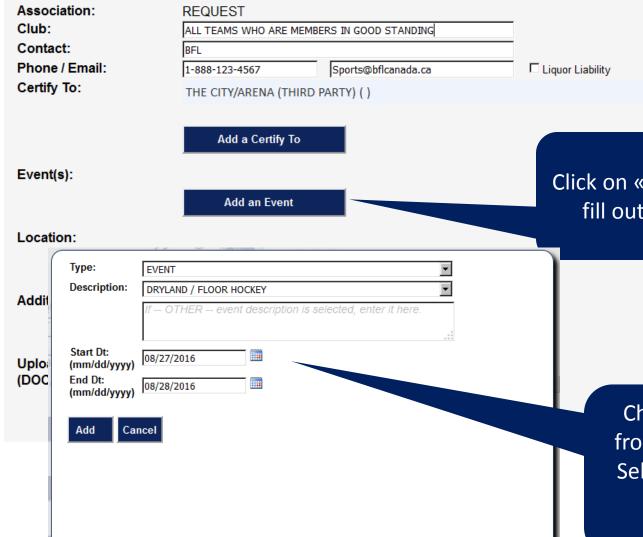












Click on « Add an Event » and fill out the information.

Edit

Delete

Choose a « Description »
from the drop down menu
Select dates by clicking on
the calendar icon,
Click on « Add »





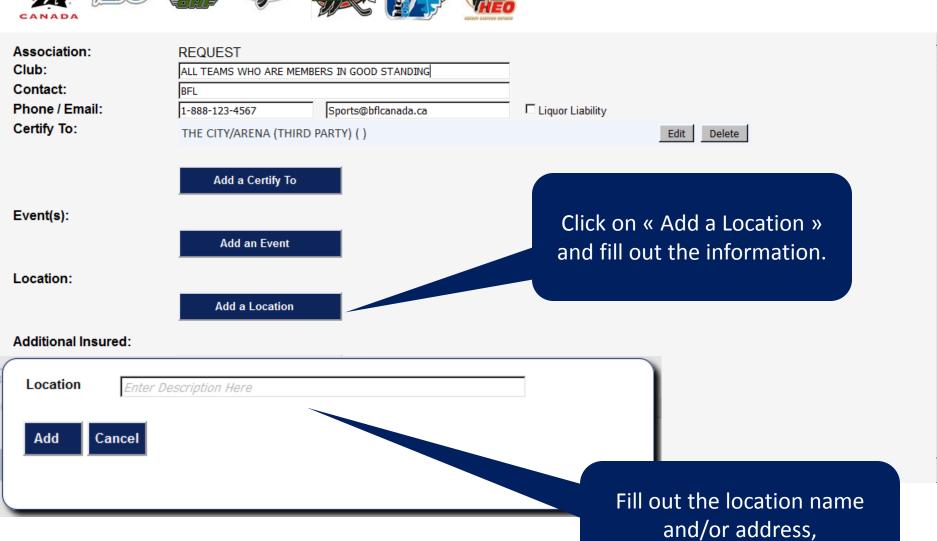












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Click on « Add »





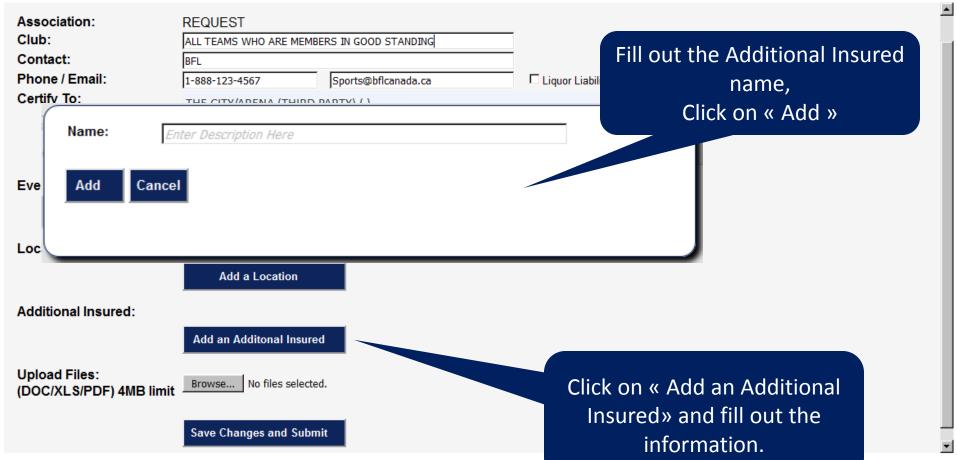


























Liquor Liability

Association:

Club:

Contact:

Phone / Email:

Certify To:

Add a Certify To

REQUEST

ALL TEAMS WHO ARE MEMBERS IN GOOD STANDING

BFL

1-888-123-4567

Sports@bflcanada.ca

THE CITY/ARENA (THIRD PARTY) ()

Add a Certify To

Event(s):

Add an Event

Add a Location

Add a Location

Add an Additional Insured

Upload Files:
(DOC/XLS/PDF) 4MB limit

Browse... No files selected.

Save Changes and Submit

If you need to attach a contract or any other document to your request, you can by clicking on « Browse » and choose your file from your documents.

Click on « Save Changes and Submit »

Delete

Edit