



Minor Hockey Player Transfer Form (for Residential Moves)
(as per OHF Regulation E.93)

Please complete and submit this Transfer Form, along with all applicable support documentation, to the registrar of the minor hockey Member Partner to which the player is moving (i.e. Alliance, GTHL, OMHA, NOHA).

PLAYER NAME: _____

CITIZENSHIP: _____ BIRTHDATE: _____ / _____ / _____
D M Y

PLAYER'S NEW ADDRESS: _____

CITY: _____ POSTAL CODE: _____ TEL#: _____

CONTACT EMAIL ADDRESS: _____

DATE OF OCCUPANCY AT NEW ADDRESS: _____

PLAYER MOVING WITH BOTH PARENTS: YES NO If no... MOTHER FATHER GUARDIAN

PROPOSED NEW CLUB/ASSOCIATION: _____

AGE DIVISION & CATEGORY (e.g. Atom AA): _____

NEW MEMBER PARTNER: ALLIANCE GTHL NOHA OMHA

PLAYER'S NEW SCHOOL: _____ NEW SCHOOL TEL#: _____

PLAYER'S FORMER ADDRESS: _____

CITY: _____ POSTAL CODE: _____ TEL#: _____

PLAYER'S FORMER SCHOOL: _____ FORMER SCHOOL TEL#: _____

PLAYER'S FORMER CLUB: _____

AGE DIVISION & CATEGORY (e.g. Atom AA): _____

FORMER ASSOCIATION: ALLIANCE GTHL NOHA OMHA OTHER

if "OTHER", please include Association Name/Province: _____

REQUIRED SUPPORTING DOCUMENTS TO BE INCLUDED WITH THIS FORM FOR OHF RESIDENTIAL MOVES:

(ALL documents must be included with application)

- Official confirmation of school enrolment and the date the student started or will start attending that school.
- A copy of a letter sent to school authorizing the OHF to check on and confirm school enrolment during year
- Copy of fully executed rental agreement, registered transfer of ownership, or agreement of purchase and sale
- Copy of parent(s)' updated driver's licence(s)
- Copy of a utility or similar bill (i.e. hydro, telephone, cable, credit card, etc...) demonstrating the parent(s)' name and new address
- Letter from parent(s)' employer(s) confirming employment and home address

(Should any of the above required documents not be available a sworn affidavit may be offered in its place)

In the case of a separation, or when legal custody has been granted to a third person, the following document must also be provided:

- Executed copy of any relevant separation agreement, custody order or divorce decree

Refusal to supply supporting documents means current address and primary association will not be changed, making this player eligible for only House-League programming

- House-league to house-league transfer only

Declaration: The undersigned hereby declare that all above information is true and correct. We are aware of rules and regulations regarding eligibility for minor hockey programs in the OHF and Hockey Canada and are aware that these are available upon our request. We also recognize that the falsification of any registration document will result in the suspension of a minimum of one (1) year to a maximum of three (3) years for the above player and any team officials involved (as per OHF Playing Regulations E9 and E10).

PARENT SIGNATURE: (Player if 18 years of age) _____

PARENT NAME: _____ DATE: _____

NEW MEMBER PARTNER APPROVAL: _____ DATE: _____

CONDITIONAL APPROVAL TO PARTICIPATE DURING APPLICATION PROCESS: YES NO (for internal OHF applications only)

PREVIOUS LOCAL ASSOCIATION APPROVAL: _____ DATE: _____

PREVIOUS MEMBER PARTNER APPROVAL: _____ DATE: _____

OHF APPROVAL: _____ DATE: _____



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PLAYER TRANSFERS

E93. Minor Hockey Transfer (Residential Moves) within the OHF.

- (a) The OHF Minor Hockey Player Transfer Form (For Residential Moves) (“Transfer Form”) must be completed in full with all required supporting documentation as may be relevant including:
 - i. Official confirmation of school enrollment and the date the student started or will start attending that school.
 - ii. A copy of a letter sent to the school authorizing the OHF to check on and confirm school enrollment during the year.
 - iii. A copy of a fully executed rental agreement or registered transfer of ownership. If the purchase has yet to close, a fully executed Agreement of Purchase and Sale will be accepted, provided that a registered transfer of ownership is submitted by a date fixed by the OHF Executive Director. Such documents will not be accepted, and the Player transfer will be rejected if the landlord or seller has any connection with the Club with whom the Player intends to register.
 - iv. Copies of the parent(s)’ updated driver’s license(s), and a utility or similar bill demonstrating the parent(s)’ name and new address.
 - v. A letter from the primary employers of each parent who is moving, confirming the individual’s employment and home address on file in the employer’s records.
 - vi. Should any of the required documents not be available, an affidavit, sworn before a lawyer, Notary Public or Commissioner for Oaths, may be offered in its place, attesting as to why the document is not available and providing the information that would have been contained in such document.
 - vii. An executed copy of any relevant separation agreement, custody order or divorce decree. Any such document that purports to grant custody or guardianship to any person connected in any way (whether as a club official, Team Official, Volunteer, parent etc. with the Club with which the Player intends to register) will not be accepted and the residential move will not be approved. In the event that one parent is moving from the former habitual residence and there is no divorce or separation agreement, the Player’s habitual residence will be considered to be the original place of residence prior to the parent’s move.
- (b) The Transfer Form is not required when the Player does not change residence but registers with a different minor hockey Member (e.g. AAA Waiver).

OHF Members





- (c) If the transfer is between two Associations within one Member's residential jurisdiction, then the Member will deal with the transfer with the two Associations involved, and no OHF involvement is required.
- (d) If the transfer is between two Associations from different Minor Members (i.e. OMHA, GTHL, NOHA, Alliance), the Transfer Form shall be submitted to the registrar of the Member to which the Player is moving, signed by that registrar and forwarded by them to the OHF office. The family involved in this move is solely responsible for providing the documentation directly to the new Member.
 - i. Upon receipt of the complete Transfer Form with all supporting documentation, the new Minor Member may conditionally approve the Player to participate in the OHF during the approval process. However, if any false or misleading information is contained in the Transfer Form, the same penalties as outlined in Regulations E9 and E10 may be levied against any or all of the Player, Team Official, or Executive Member of the Team or Club. Should the matter proceed to the OHF Registration Committee pursuant to Regulation 7.3, the conditional approval shall not be binding on the Registration Committee in any way.
- (e) The Player's previous minor hockey Member shall, upon receipt, have seven (7) days to either approve or deny the transfer. In the case of denial, the reasons therefore must be stated in writing and be in accordance with the OHF By-Laws and Regulations. Any denial without reasons shall be deemed to be an approval of the transfer.
- (f) The OHF Executive Director, upon written request for relief, may authorize an extension of the seven (7) day period in the preceding paragraph.
- (g) Should the OHF not receive a reply either approving or denying the request from the Player's previous minor hockey Member within seven (7) days, the request will be deemed to be approved. The appropriate Members will be alerted by the OHF one (1) day prior to enforcing such approval and will be further notified once the approval has been authorized by the OHF.
- (h) In instances in which it is identified that a Club, Association, Team Official or anyone connected with any of the above has assisted the family in moving to the new residence or preparing and/ or submitting the necessary documentation, the Player will become ineligible to participate with that Team and/or Club regardless of the outcome of the Residential move application.
- (i) If the transfer is accepted and the request is approved, the Player, parents, and Club are required to report promptly to the OHF Office any material change in any fact or document submitted as part of the transfer request. Failure to do so may result in the same penalties as set forth in Playing Regulations E9 and E10.
- (j) If a Player will be moving prior to the start of the new hockey season, and as a result of the move will no longer be eligible to participate where they played hockey the previous season, the OHF President, on the recommendation of the OHF Executive Director and the Executive Directors of the two Members in question, may grant temporary permission for the Player to attend try-outs in the new residential Centre provided that all information regarding the proposed move has been submitted to the OHF office by way of a Transfer Form. This

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temporary permission is not a determination of change of residency. Applicants are required to provide all finalized supporting documentation, as outlined in OHF Regulation E93 (a), to confirm that a residential move has taken place. These documents must be provided to the OHF by the date of occupancy of the new address or by September 1 of the new hockey season, whichever is earlier. Once these documents are received, and the Members have approved the transfer, the process will be completed. If the applicant is not able to provide confirmation of residential move by the noted date, the applicant will be required to return to their previous residential Centre.

APPEALS TO OHF REGISTRATION COMMITTEE

- (k) Transfer requests that are denied may be appealed to the OHF Registration Committee within seven (7) days of denial. Should the OHF Registration Committee not receive an appeal application within seven (7) days, the Player's residence will be deemed as their former address and any conditional approval will be revoked.
- (l) The appeal application ("Application") shall consist of a Statutory Declaration (in a form supplied by the OHF) to which will be attached, as exhibits, the Transfer Form and its supporting documents, as well as any new supporting documents.
- (m) The Statutory Declaration shall contain particulars as to the background for the residential move, a statement that the landlord or seller of the new place of residence is not connected in any way with the Club with whom the Player intends to sign and, if the parents are informally separated, a statement attesting to the fact that the separation is true and legitimate.
- (n) Since the OHF Registration Committee's ability to monitor and confirm a residential move is in part dependent upon verifying school enrolment, and since its ability to do so in the circumstances of home schooling is severely limited, no residential move involving home schooling will be approved unless both parents move with the Player or the Player is moving with the parent who is granted custody in a formal divorce decree.
- (o) The Transfer Form, any documents supporting it, the Statutory Declaration, and any documents supporting it are together defined as the "Application". If any information contained in the Application is false or misleading the penalties called for in Playing Regulations E9 and E10 will apply, in addition to any penalties that may apply at law for swearing an untrue Statutory Declaration.
- (p) In any case where the Application is accepted and the request is approved, and the Registration Committee subsequently receives new pertinent information regarding the transfer, the OHF Registration Committee may reconsider its decision and may reverse, amend, or confirm its original decision. The Player, parents and Club are required to report promptly to the OHF Office any material change in any fact or document submitted as part of the Application. Failure to do so may result in the same penalties as set forth in Playing Regulation E9 and E10.
- (q) Applications that are denied by the OHF Registration Committee may be appealed to the National Appeals Committee according to Hockey Canada By-Law 56.2.

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