



ALLIANCE HOCKEY

Tournament Sanction Permit APPLICATION Form Procedures

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This form is the administrative document that provides the procedures for granting permission to an ALLIANCE Hockey Member Association to host a tournament. These procedures should be referenced when a local Association is requesting permission to host a minor hockey tournament.

What stipulations are placed upon tournament sanctions?

- Only ALLIANCE Hockey Member Associations may host tournaments
 - Non-Members and/or Private Enterprises/Corporations are not permitted to host minor hockey tournaments within the OHF Branch (OHF Policy)
- Member Associations are the groups that may apply and host an ALLIANCE Hockey or OHF tournament
- Tournament Sanction Application submission deadlines must be adhered to - deadlines are set annually and are listed on the application form
- Sanction requests will be reviewed by the ALLIANCE Hockey Tournament Committee to determine approval
- *NOTE: Restrictions such as constrained timelines, numbers, etc. are in place and will be considered when determining tournament sanction permits.*

Procedures

- (1) ALLIANCE Association completes [ALLIANCE Hockey Tournament Sanction Application Form](#). The Member Association must also provide their full tournament refund policy along with the application (*implemented in the 2021-2022 season*).
- (2) Upon Sanction approval, ALLIANCE Hockey will issue a Tournament Sanction Number.
- (3) Only after the tournament has been sanctioned by ALLIANCE Hockey and a sanction number has been issued, shall the Host Association be permitted to provide communication (advertise, post information, etc.) about the tournament.
- (4) The Member Association is invoiced for preliminary/anticipated tournament fees upon sanctioning. The Member Association must forward preliminary tournament sanction fees to the ALLIANCE Hockey Office upon receipt of the invoice.
- (5) The ALLIANCE Office will provide the appropriate sanction-related documents (i.e. sanction permit, game sheets, tournament policies, etc.) to the Member Association.
- (6) Member Association hosts tournament.
- (7) Member Association completes [Final Tournament Report and Confirmation of Payment Form](#) and the [Tournament Checklist Form](#) and submits them to the ALLIANCE Hockey Office within 30 days following completion of the tournament.